

## How to Use the Little Hands Patient Portal

#### PORTAL LOGIN: https://app.fusionwebclinic.com/portal/littlehandsot

**Tip:** Bookmark this login page so you can access it quickly next time you need to log in. Login by entering your email address and the password you created when your account was set up.

# The patient portal is a secure way to view your child's important therapy information and make payments anytime and anywhere.

- **Appointments:** You no longer have to call the clinic to check when your next appointment is. All upcoming appointments can be viewed on the portal.
- **Documentation:** If you need a copy of your child's evaluation for their doctor, you can quickly print or download it from the portal.
- Home Activities: Misplaced that activity handout? No worries! View and print it from the portal.
- Account Balance & Invoices: Keep track of your invoices and account balance in one place.
- Make a Payment: Conveniently pay your bills online and print a receipt. You can even save your card on file for quicker payments next time.

### If you forgot your password, there are two ways you can reset it.

- Click the Forgot Password button on the login page above. You will receive an email to create a new password. The link will expire after 2 hours.
- Our clinic can also email you a link to reset your password (email Emily at <u>eo@littlehandsot.com</u>). Any link emailed by clinic will expire after 24 hours. However, if you click an expired link you will still be directed to the login page where you can click the Forgot Password button.

### **Questions?**

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